

**EVERGREEN PARK COMMUNITY HIGH SCHOOL DISTRICT 231**  
**REGULAR MEETING MINUTES**  
**June 28, 2022**

The June 28, 2022, regular meeting of the Board of Education of Evergreen Park Community High School District 231 was held at Evergreen Park Community High School in the Professional Development Room.

1. **Call to Order.** The meeting was called to order at 7:00 p.m. by President Larry Symanski.
2. **Roll Call.** On roll call, the following members were physically present: Mr. Larry Symanski, Mrs. Mary Zofkie, Mrs. Maryann Kutschke, Mr. Tom Marsan, Ms. Laura McRae. Absent: Mr. Chris Brett, Mr. Tom Schergen. Also physically present: Mr. Thomas O'Malley, Superintendent; Mr. William Sanderson, Assistant Superintendent/Principal; Mr. Terry Masterson, Facilities Director.
3. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mr. Symanski.
4. **Communications.** Mrs. Kutschke read a letter addressed to the Board from the varsity softball team expressing their thanks and pride in the new athletic fields. Mrs. Kutschke commented that this was a team effort by the administration and the Board.  
  
Ms. McRae stated that the summer theater camp will present *Willy Wonka Jr.* tomorrow evening and Thursday morning.
5. **Approval of Minutes.**
  - 5.1. May 24, 2022, Special Meeting. A motion was made by Mrs. Zofkie, seconded by Mr. Symanski, to approve the open and closed session minutes of the special Board meeting on May 24, 2022. Motion carried on a roll call vote.  
  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae
  - 5.2. May 24, 2022, Regular Meeting. A motion was made by Mr. Marsan, seconded by Mr. Symanski, to approve the open and closed session minutes of the regular Board meeting on May 24, 2022. Motion carried on a roll call vote.  
  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae
6. **Principal's Report.**
  - 6.1. LRC Year in Review. Tina Ward presented an overview of LRC activities and events during the past school year and presented the summer read books. Mr. O'Malley recognized Dr. Ward's efforts to apply for exemplary recognition. Mr. Sanderson said that a welcoming atmosphere has been created in the LRC by the staff.
  - 6.2. Achievements. Mr. Sanderson commented on the following:
    - An outstanding Senior Celebration that was provided by the efforts of activities director Amy Kazin and class sponsors Matt Kovacs and Tammy Pietruszynski.
    - Thirty-four incoming students are participating in the summer Bridge transition program.
    - The summer school credit-recovery program is in progress. To date, 35 courses have been completed, and 16 students have exited the program.
    - A greater concerted effort will be devoted to verifying residency. Teams will conduct door-knock investigations as necessary.
  - 6.2. College and Scholarship Report. Mr. Sanderson presented the college and scholarship report. Seniors were offered \$16 million in scholarship money. One hundred eighty-eight students will be continuing their education in a 4-year or 2-year college or trade school.
  - 6.3. Student Handbook. Mr. Sanderson highlighted changes to the 2022-23 student handbook, including the absence policy, cell phone policy, assignment make-up policy, interventions, and dress code.  
  
A motion was made by Mrs. Zofkie, seconded by Ms. McRae, to approve the 2022-23 student handbook. Motion carried on a roll call vote.  
  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae

7. **Facility Director's Report.** Mr. Masterson reported on work in progress at the sports complex and the high school. Roof work at the sports complex will begin the first week of September. The high school cafeteria floor is being recoated and replaced in the sports gate and main entrance areas. Summer projects include replacing the pool south staircase, painting the Lecture Room and installing lighting, and painting the Band Room and refreshing the band washrooms, and replacing lighting in the south parking lot. Mr. Masterson recognized the custodial staff for their efforts to prepare for the opening of school.
8. **Superintendent's Report.** Mr. O'Malley recognized the following:
  - Mr. Masterson for his management of the high school and sports complex facilities.
  - Custodians for their efforts this summer to prepare for the opening of school.
  - Coaches who have done a great job of recruiting for summer camps, which are filled.
  - Mr. Sanderson and Mrs. Schillo who have been instrumental in the summer school and Bridge programs and updating the student handbook.
  - Mr. McCarthy and the department chairs for their contributions to updating the student handbook.
  - The cheerleaders and their coaches, led by Mr. Soldan, who decorated the 99<sup>th</sup> Street fencing with slats and "Go Mustangs."
- 8.1. **Monthly Financial Report.** Mr. O'Malley reported that the District is in very good financial shape. Fund balance reserves can be used for capital projects and high reserves can be maintained.
- 8.2. **FOIA Requests.** Three FOIA requests have been fulfilled: C. Landsbury requested administrator benefits information and the superintendent's contract, E. Arroyo requested certain email communications, and SmartProcure requested purchasing records.
- 8.3. **AERO Budget.** A motion was made by Mrs. Zofkie, seconded by Ms. McRae, to approve the AERO FY23 budget. Motion carried on a roll call vote.  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae
- 8.4. **Resolution: Transfer for Debt Service Purposes.** A motion was made by Mr. Marsan, seconded by Mrs. Zofkie, to approve the resolution authorizing a permanent inter-fund transfer of \$30,517 from the Education Fund to the Debt Service Fund. Motion carried on a roll call vote.  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae
- 8.5. **Resolution: Transportation.** A motion was made by Mrs. Zofkie, seconded by Mr. Symanski, to approve the resolution certifying that adequate transportation for the public is available for students residing a distance of 1½ miles or more from any school to which they are assigned. Motion carried on a roll call vote.  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae
- 8.6. **Health Insurance Renewal.** A motion was made by Mr. Marsan, seconded by Ms. McRae, to approve the renewal of health, dental, and life/LTD insurance. Motion carried on a roll call vote.  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae
- 8.7. **School Improvement Plan.** A motion was made by Mrs. Zofkie, seconded by Ms. McRae, to approve the 2022-23 school improvement plan. Motion carried on a roll call vote.  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae
- 8.8. **School Fees.** A motion was made by Ms. McRae, seconded by Mr. Marsan, to approve the 2022-23 school fees as recommended by the superintendent. Motion carried on a roll call vote.  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae
- 8.9. **Food Service Agreement.** A motion was made by Mrs. Kutschke, seconded by Ms. McRae, to approve the food service agreement with Quest for 2022-23. Motion carried on a roll call vote.  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae
- 8.10. **Roofing Contract.** A motion was made by Mr. Marsan, seconded by Mrs. Zofkie, to approve the contract with Garland/DBS, Inc. for roofing work at the sports complex. Motion carried on a roll call vote.  
Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae

8.11. 2022-23 Calendar Revision. A motion was made by Mr. Symanski, seconded by Ms. McRae, to approve the revised 2022-23 calendar. Motion carried on a roll call vote.

Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae

8.12. July Meeting. A motion was made by Mrs. Kutschke, seconded by Mrs. Zofkie, to cancel the July Board meeting and to authorize the District Office to pay the July bills. Motion carried on a roll call vote.

Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae

9. **Committee Reports.**

- Facility Committee. Mr. Marsan summarized the Facility Committee meeting discussions of the recommended 2022-23 capital projects for the high school and sports complex
- AERO. Mrs. Zofkie reported that a special meeting took place to approve adjustments to construction costs due to additional layers of gravel needed.
- Foundation. Mrs. Kutschke reported on the successful golf outing that raised over \$11,000. The Scholarship Committee will sponsor a fund-raiser at Bourbon Street on November 13, 2022.

10. **Closed Session.** At 8:56 p.m., a motion was made by Mr. Symanski, seconded by Mr. Marsan, to recess to closed session regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee, litigation, and collective bargaining. Motion carried on roll call vote.

Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae

11. **Open Session.** At 9:30 p.m., a motion was made by Mrs. Zofkie, seconded by Ms. McRae, to reconvene in open session. Motion carried unanimously on voice vote.

12. **Action Items.**

12.1. Coaches. A motion was made by Mr. Marsan, seconded by Ms. McRae, to approve the appointment of head cross country coach Pat Doran and assistant girls swim coach Katie O'Connor. Motion carried on roll call vote.

Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae

12.2. Extracurricular Sponsors. A motion was made by Mrs. Zofkie, seconded by Mr. Marsan, to approve appointment of co-Student Government sponsors Tammy Pietruszynski and Matt Kovacs, class sponsor Alyssa Migler, and assistant Mathletes sponsor Brian English. Motion carried on roll call vote.

Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae

12.3. Employment: Summer Substitute Custodian. A motion was made by Mr. Marsan, seconded by Ms. McRae, to approve employment, contingent upon successful completion of pre-employment requirements, of summer substitute custodian Colin Curatolo. Motion carried on roll call vote.

Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae

12.4. Employment Agreements. A motion was made by Mrs. Zofkie, seconded by Ms. McRae, to approve the 2022-23 annual employment agreements for administrators and union-exempt employees. Motion carried on roll call vote.

Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae

13. **Consent Agenda.** A motion was made by Mrs. Zofkie, seconded by Ms. McRae, to approve the consent agenda to include:

- Payroll: May 15, 2022: \$479,779.16  
May 31, 2022: \$522,684.96
- Monthly Bill List: \$526,201.75 (Education Fund: \$286,784.66; Building Fund: \$156,658.11; Debt Service Fund: \$2,583.25, Transportation Fund: \$67,375.73; Capital Projects Fund: \$12,800.00; Tort Fund: \$0; Life Safety Fund: \$0)
- Destruction of closed session audio recording dated December 15, 2020
- Facility Committee summary notes

Motion carried on roll call vote.

Yes: Mr. Symanski, Mrs. Zofkie, Mrs. Kutschke, Mr. Marsan, Ms. McRae

14. **Announcements.** The next Board meeting will be held on August 23, 2022, at 7 p.m. in the Professional Development Room.
15. **Adjournment.** At 9:34 p.m., a motion was made by Mrs. Zofkie, seconded by Mrs. Kutschke, to adjourn the meeting. Motion carried unanimously on voice vote.

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President

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Secretary

Sheri Sochacki  
Recording Secretary