



# EVERGREEN PARK COMMUNITY HIGH SCHOOL DISTRICT 231 2022-2023 RESIDENCY VERIFICATION FORM

**PLEASE PRINT LEGIBLY AND COMPLETE ALL FIELDS**

Student Name: \_\_\_\_\_ Date of birth: \_\_\_/\_\_\_/\_\_\_ Student ID: \_\_\_\_\_

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Student Name: \_\_\_\_\_ Date of birth: \_\_\_/\_\_\_/\_\_\_ Student ID: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

**Has your address changed since the last time you proved residency?**  Yes  No

I, \_\_\_\_\_, reside at \_\_\_\_\_  
*Name of Parent/Guardian* *Address*

You must provide documentation showing you **reside at** the address listed above. All documents must be current and show your name and address. PLEASE NOTE: If parent(s)/guardian(s) reside with someone else, the guardian(s) must provide documents from Categories A and C and the homeowner/lessor must provide documents from Categories A, B, and C, as well as fill out an Affidavit of Residency (page 3).

Own  Rent  Lives with (must complete affidavit)

**Category A (One of the following):**

_____ State Issued Driver's License	_____ Government Issued Photo ID
_____ State Issued ID Card	_____ Photo ID from Foreign Consulate

**Category B (Two of the following):**

\_\_\_\_\_ Most recent property tax bill, including proof of payment (Owner)  
 \_\_\_\_\_ Current mortgage statement with proof of payment for property taxes (Owner)  
 \_\_\_\_\_ Homeowners insurance policy declaration page (Owner)  
 \_\_\_\_\_ Current lease **AND** proof of payment - **Lease must be valid on the first day of the school year** (Renter)  
 \_\_\_\_\_ Landlord's Certificate of Inspection from the Village of Evergreen Park (Renter)

**Category C (Two of the following - must include parent name, address, and dated within the last 60 days):**

_____ Current Gas Bill	_____ Vehicle Registration
_____ Current Electric Bill	_____ Automobile Insurance Policy
_____ Current Water Bill	_____ Payroll Stub
_____ Life Insurance Policy	_____ Bank Statement
_____ Medicaid Card	_____ Public Aid Card

**Affirmation and Warning – MUST BE COMPLETED BY EVERY PARENT/GUARDIAN**

Please read the following statements and **initial each**:

\_\_\_\_\_ I affirm that the information presented in this verification form, in connection with any investigation of my residency or the residency and custody of the student, is true, complete, and accurate.

\_\_\_\_\_ I understand that knowingly or willfully providing false information to a school district regarding the residency of a child for the purpose of enabling that child to attend any school in that district without the payment of nonresident tuition is a Class C misdemeanor.

\_\_\_\_\_ I understand that knowingly enrolling or attempting to enroll a child in the school of a school district on a tuition-free basis when I know the child to be a nonresident of the school district, unless the nonresident child has a lawful right to attend, is a Class C misdemeanor **and I will be liable for payment of tuition, fees, and all other applicable fines, plus 10% per Illinois School Board of Education Code.**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
*Date*

\_\_\_\_\_  
*Adult (Signature)*

\_\_\_\_\_  
*Adult (Print Name)*

If you have any questions or to schedule an appointment, please contact the registrar at [mbeglin@evergreenpark.org](mailto:mbeglin@evergreenpark.org) or 708/398-1275.

**IF THE PARENT/LEGAL GUARDIAN IS RESIDING WITH ANOTHER FAMILY WITHIN THE DISTRICT,  
AN AFFIDAVIT OF RESIDENCY IS REQUIRED**

If parent(s)/guardian(s) reside with someone else, the guardian(s) must provide documents from Categories A and C and the homeowner/lessor must provide documents from Categories A, B, and C, as well as fill out an Affidavit of Residency.

When utilizing an Affidavit of Residency you are subject to random residency checks by our police liaison, at which time you will have to show proof that the student and legal parent/guardian reside at said address.

**AFFIDAVIT OF RESIDENCY  
To be completed by Property Owner/Lessor**

Resident is a:  Property Owner  Lessor

I verify the following information for \_\_\_\_\_  
Name of Student(s) and Parent/Guardian

I, \_\_\_\_\_ state that I am the owner/lessor of the residence  
Property Owner/Lessor First and Last Name

located at \_\_\_\_\_;  
Address of property within Dist.231/Number, Street, Apt. #

I state that the above-named student and the parent/guardian(s) of named student have been living at the above address since \_\_\_\_/\_\_\_\_/\_\_\_\_ and to the best of my knowledge will continue to reside at this address until \_\_\_\_/\_\_\_\_/\_\_\_\_.

**I am aware that giving false information can lead to the student's removal from school and is a legal/criminal action.**

\_\_\_\_\_  
(Signature of Property Owner/Lessor) Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**SUBSCRIBED** and **SWORN** before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

**Seal** \_\_\_\_\_ **Notary Public**