



EVERGREEN PARK COMMUNITY HIGH SCHOOL DISTRICT 231
9901 S. Kedzie Avenue Evergreen Park, Illinois 60805-3416
Phone: 708/424-7400 Fax: 708/424-7497
www.evergreenpark.org



Mr. Thomas O'Malley
Superintendent

Mr. William Sanderson
Assistant Superintendent/Principal

Evergreen Park Community High School Residency Requirements and Home Visits

A number of parents and community members have had questions about our residency verification procedures, particularly why and how home visits are conducted. Unfortunately, they are a necessary part of our process of ensuring that only legal residents of Evergreen Park enroll at Evergreen Park Community High School. On an annual basis, we find many families attempting to enroll that are not residents.

Every family who enrolls in the district completes a form that specifically states that the district may require a home visit and/or additional documentation to verify residency. Without exception, an outside agency is contracted to generate a residency verification database search on every family. A variety of factors can lead to an investigation, including the results of the database search, returned mail, calls from concerned neighbors and/or landlords, false leases, expired documents, poor attendance patterns, etc. If any one of these factors alerts us to a residency concern, trained district employees will do a home visit. Our School Resource Officer may accompany these individuals. Home visits will be conducted on all families who enroll late.

While our intention is to conduct home visits in a respectful manner, nevertheless, we understand that they may feel intrusive. Because the district frequently encounters false claims of residency, we have found that oral confirmation from someone who answers the door on a home visit is not sufficient. Verifying that the student actually lives in the home by looking at sleeping areas, toiletries, personal belongings, etc., during these visits is imperative. Students will be denied enrollment if the home visit is denied.