2020-21 REOPENING PLAN

Evergreen Park Community High School
9901 S. Kedzie Avenue
Evergreen Park, IL 60805
(708) 424-7400
Dear EPCHS Students, Parents, and Staff:

I would like to express my gratitude to you for your patience as we work to navigate these unprecedented times and prepare for the start of the 2020-21 school year. I would also like to thank those who have contacted us with questions, comments and concerns, as well as appreciation for the work that has been done to date.

As I am sure you know, each of us has our own unique situation and there are so many factors to consider that have an impact on our students, families, staff, and the community we serve. Since March 13, 2020, when the decision was first made to suspend in-person instruction, our administrators and staff have worked to identify the best ways to educate and support our students.

The EPCHS administration presented its Return to School plan at a special Board meeting on July 30. The Board approved the plan, which includes utilizing an enhanced version of our original Remote Learning Model during P1. It also includes a Blended Learning Model for the start of P2. Our goal is to return in-person learning as soon as possible.

In an effort to provide all required health and safety precautions, along with necessary professional development, our school calendar will be adjusted and the first day of attendance for students will be Tuesday, September 1, 2020. All students will attend each block virtually on a daily basis through the first marking period. Teachers will facilitate synchronous lessons digitally each day from their classrooms.

Please know the decision to continue with an enhanced version of remote learning was difficult and not made lightly as we recognize the value and importance of in-person learning. Of course our goal is to transition first to a blended learning model and then a full in-person learning model. I ask you to assist with this plan when and where you can by wearing a mask, washing your hands, and maintaining an appropriate distance from others.

Please stay safe. We will get through this together.

Sincerely,
Superintendent O’Malley
EVERGREEN PARK COMMUNITY HIGH SCHOOL DISTRICT 231
2020-21 Reopening Plan

Full Remote Learning Model

- The Full Remote Learning Model will be an entirely online learning experience where students will not come on campus.
- It will be in place beginning September 1, 2020.
- All students will be synchronously engaged daily, participating in all of their courses, including resource and social and emotional student engagement.
- Students will follow the 2020-21 Remote/Blended Learning Schedule included in this document.
- Required participation, daily attendance, and grading procedures will be in place.

Plan Advantages

- Allows us to adhere to safety and screening protocols guided by IDPH and CDC.
- Allows for synchronous and asynchronous instruction through virtual teaching.
- Provides a structure that allows us to transition between the Remote Learning Model and the Blended Learning Model, should the need arise due to a change in the Restore Illinois phase or other needs.
- Provides a dedicated time at the end of the day for staff to have ongoing communication with families and students.
- Allows for the continuation of education virtually, should a student need to self-quarantine but feels well enough to connect electronically with teachers, staff, and classmates.
- Encourages motivation with an emphasis to remain engaged in learning including attendance, learning standards, and meeting the social and emotional needs of our students.
- Allows for flexible transition between models while maintaining consistency in planning, delivery, and feedback.

Blended Learning Model

- Approximately 50% of our students will be on-site each day.
- There will be a rotating Green (A-L) and Grey (M-Z) schedule daily from remote-to in-person learning. (See calendar)
- Students attend classes on campus from 8:30 a.m. - 12:45 p.m. The other two to three days students will be engaged in robust eLearning and independent learning curriculum, which will include direct instruction and teacher contact through video conferencing.
- Required participation, daily attendance, and grading procedures will be in place.
# 2020-21 Learning Schedule

To be used for both Remote & Blended Learning

<table>
<thead>
<tr>
<th>Block 0 - Band</th>
<th>7:20 a.m. - 8:20 a.m.</th>
<th>60 minutes</th>
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<tbody>
<tr>
<td>Block 0 - Color Guard</td>
<td>7:20 a.m. - 8:20 a.m.</td>
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<td>Block 1</td>
<td>8:30 a.m. - 9:30 a.m.</td>
<td>60 minutes</td>
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<td>Passing Period</td>
<td>9:30 a.m. - 9:35 a.m.</td>
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<td>Block 2</td>
<td>9:35 a.m. - 10:35 a.m.</td>
<td>60 minutes</td>
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<tr>
<td>Passing Period</td>
<td>10:35 a.m. - 10:40 a.m.</td>
<td>5 minutes</td>
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<tr>
<td>Block 3</td>
<td>10:40 a.m. - 11:40 a.m.</td>
<td>60 minutes</td>
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<tr>
<td>Passing Period</td>
<td>11:40 a.m. - 11:45 a.m.</td>
<td>5 minutes</td>
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<tr>
<td>Block 4</td>
<td>11:45 a.m. - 12:45 p.m.</td>
<td>60 minutes</td>
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<tr>
<td>Block Schedule Ends (Students lunch at home)</td>
<td>12:45 p.m.</td>
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<tr>
<td>Teacher Lunch</td>
<td>12:50 p.m. - 1:20 p.m.</td>
<td>30 minutes</td>
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**Monday**

IDEA SEL Resource Time  
1:20 p.m. - 2:00 p.m.  
40 minutes

All students required to participate

Student Resource  
2:00 p.m. - 3:00 p.m.  
60 minutes

**Tuesday through Friday**

Remote Learning Time  
1:20 p.m. - 2:20 p.m.  
60 minutes

Student Support & Remediation

Student Resource  
2:20 p.m. - 3:00 p.m.  
40 minutes

**Teachers Only**

Monday: PLC-MTSS/Data Review  
2:00 p.m. - 3:00 p.m.  
60 minutes

Tuesday: Collaboration  
2:20 p.m. - 3:00 p.m.  
40 minutes

Wednesday: Collaboration  
2:20 p.m. - 3:00 p.m.  
40 minutes

Thursday: Collaboration  
2:20 p.m. - 3:00 p.m.  
40 minutes

Friday: PLC  
2:20 p.m. - 2:51 p.m.  
31 minutes
Remote Learning Model

1. All students are required to attend each block on a daily basis via Zoom.
2. Mandatory attendance will be taken each block.
3. Students will complete their 4-block schedule each day and have a break for lunch. They will then return for IDEA Resource time on Mondays or the first day of the week if Monday is a holiday.
4. Remote Learning Time is the time for students to connect with teachers, counselors, and/or social workers for additional support.

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<td>27 - Freshman/Transfer Student Orientation</td>
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<td>30</td>
<td>31 - Teacher Institute</td>
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Term 1 School Calendar

August 2020
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<td>1 - First day of school</td>
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<td>6</td>
<td>7 - No School</td>
<td>8 - IDEA Period 1:20-2:00 pm</td>
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<td>14 - IDEA Period 1:20-2:00 pm</td>
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<td>28 - IDEA Period 1:20-2:00 pm</td>
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**Blended Learning Model**

1. Students [A-L (green color)] and [M-Z (grey color)] attend every other day and participate via Zoom when not in person.

2. Students can bring book bags to class. No one will use their locker.

3. All students must exit the building immediately at the end of Block 4.

4. Remote Learning Time is the time for students to connect with teachers, counselors, and/or social workers for additional support.

5. Teachers will meet with all students each block. This will be a combination of in-person and remote learning via Zoom.
# October 2020

Includes green & grey when we are able to move to a blended learning model

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<td>12 - No School</td>
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# November 2020

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# January 2021

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<td>18 No School</td>
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<td>22 End of Term 1</td>
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<td>24</td>
<td>25 Institute Day No Classes</td>
<td>26 Term 2 Begins</td>
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Health & Safety Procedures

Nurse’s Office
EPCHS has a registered nurse on staff who will follow IDPH guidelines, including an isolation area for anyone who shows signs of COVID-19.

COVID-19 Symptoms
EPCHS will adhere to IDPH rules regarding students and staff certifying that they are not presenting symptoms related to COVID-19. The process for this will be communicated. According to IDPH/CDC guidance, those symptoms are:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- Abdominal pain
- Poor appetite or poor feeding

Procedures for Symptoms & Testing

Students or Staff with COVID-19 like symptoms
- All students and staff sent home with COVID-19 like symptoms should be medically evaluated and diagnostically tested for COVID-19 and remain home until they receive the results.
- Students and staff diagnosed with a non-COVID illness must, at minimum, be fever-free for 24 hours without the use of fever-reducing medication and symptom free for 24 hours. A healthcare provider’s note documenting the alternative diagnosis and a negative COVID-19 test result is required for returning to school with an alternative diagnosis after experiencing COVID-like symptoms.
- Students and staff with COVID-like symptoms who do not get tested for COVID-19 and who do not provide a healthcare provider’s note documenting an alternative diagnosis, must complete 10 calendar days of isolation from the date of first symptom onset and be fever-free for 24 hours without use of fever-reducing medications and other symptoms have improved before returning to school.

Students or staff diagnosed with COVID-19 per IDPH guidelines
- Confirmed or probable cases of COVID-19 must complete a minimum 10 calendar days of isolation from the date of first symptom onset (or specimen collection date, if asymptomatic). They must also be fever-free for 24 hours without use of fever-reducing medications and other symptoms have improved before returning to school.

Students or staff who had close contact with some who tested positive for COVID-19
- A close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before illness onset (or 2 days prior to positive test collection for asymptomatic cases) until the time the person is quarantined.
- Close contacts must quarantine for 14 days after the last or most recent contact with the positive case and monitor for symptoms, regardless of producing a negative COVID-19 test.

Even with symptoms or a positive test, if students feel well enough, they may continue learning by attending class remotely.
**Intensified Cleaning & Disinfection**

- Extraordinary measures are being taken to ensure that we provide a safe environment for all. This includes the installation of iWave Air Purifiers into our HVAC systems, which are known to kill mold, bacteria, and viruses (including COVID-19).
- Increased daily sanitizing protocols will be in place throughout the day with an emphasis on repetitive cleaning of high-touch and high-traffic areas using approved sanitizing solutions.
- EPCHS has purchased two electrostatic deep cleaning machines to provide in-depth cleaning and sanitation.
- Each classroom will be provided with a set of cleaning and sanitizing supplies so that each student can wipe down his or her desk upon entering the classroom.
- If an individual tests positive for COVID-19, any area used by that person will be closed off until proper cleaning and disinfection procedures are completed.

**Physical Distancing & PPE**

- Facemasks in compliance with the IDPH guidelines must be worn by all individuals in the building. Exceptions for medical reasons will only be made in accordance with IDPH guidance and through the approved individual health plan process through the School Nurse.
- EPCHS will provide two reusable face masks to each student and staff member. Replacement masks will be the responsibility of the family to provide.
- The plan is developed to promote physical distancing in all areas. All Individuals should maintain the six-foot physical distancing whenever possible.
- Several plexiglass barriers in offices and other appropriate areas have been installed throughout the building.

**Social & Emotional Support**

- Social-emotional support will be integrated into our curriculum through IDEA time on Mondays.
- EPCHS Student Services Department including deans, counselors, social workers and psychologists, are available to support all of our students in person or remotely.

**Hallways & Classrooms**

- Approximately 50% of the student body will be in the building at a time, allowing for physical distancing.
- One-way hallways and stairwells will be established when possible.
- Student lockers will not be available or used during Term 1.
- Water fountains will not be used.
- Students are encouraged to bring their own water bottles to be used at the filling stations.
- Classrooms will be set up to maximize physical distancing in accordance with IDPH guidelines.
- Increased supervision will be in the hallways to deter congregating.
- Signage will be posted throughout the building with regards to hand washing, physical distancing, and face masks.
- All desks will face the same direction and be spaced apart.
- Seating charts will be followed to allow for contact tracing.
Arrival & Dismissal Time

- Students will enter from four designated areas in the morning: Sports Gate, Pool, Auditorium, and 99th Street/Band Hallway.
- Since lockers will not be used, accommodations for medical needs can be made.
- Students must immediately exit the building after school, except for co-curricular guidance.

Facilitating meaningful participation by parents/guardians and students in these meetings continues to be a top priority for our school.

- 504 Plans: Students with a Section 504 Plan have a case manager who will communicate with their teachers and increase the support given in the blended learning model. Case managers will contact families and teachers to review any special considerations regarding approved accommodations.
- English Language Learners (ELL) will receive instructional services based on their needs. When planning remote learning tasks, teachers will keep in mind the scaffolding and supports that English Learners need to meaningfully participate in the remote learning assignments that are provided to the entire class.
- The EPCHS Remote Learning Plan and Blended Learning Plan were created to assure a smooth transition as we move between plans based on Restore Illinois phases.

Technology & Connectivity

- All students are issued an iPad to support learning.
- District technology staff will work with families to ensure that they have reliable internet service at home.
- The EPCHS IT Department is available to assist all students with making sure their iPads are functioning properly throughout the school year.

- The same bell schedule will be used as the Remote/Blended plan.
- Classes will be held five days per week in both plans.
- The Special Education Department will communicate with families regarding accommodations.
- IEP provisions will be met whenever possible.
- Student services, including social workers, counselors and psychologists, will be available remotely.
- EPCHS will engage in ongoing communications with our families to address specific needs.
- EPCHS District 231 will follow State, IDPH, and CDC guidelines that may require this plan to be adjusted.

Special Education

EPCHS will provide instructional services to students with Individualized Education Programs (IEPs) during in-person and remote instruction. Individual needs will be considered on a case-by-case basis when designing individual learning plans. Students with IEPs have a case manager who will communicate with their teachers and increase the support given in the blended remote learning model. Case managers monitor the individual needs of each student and assist with the delivery of special education services. All evaluations, reviews (triennial, annual), and other IEP meetings will continue to adhere to the timelines set forth by the Individuals with Disabilities Education Act (2004). Most IEP meetings will be held remotely to minimize the number of people visiting our campus and to maintain proper social distancing requirements.